



বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয় Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No: BMU/2025/ 12608

Date : 07/09/2025

Office Order

By canceling the office order (No: BMU/2025/11932; Date: 23/08/2025) **Refaya Mahmuda**, Teaching Assistant, Department of Graduate Nursing of this University is hereby permitted to leave the Country to join as a **Nurses Specialist under the Ministry of Health, Saudi Arabian government in K.S.A.** She has been granted Lien leave (without pay) for **02 (Two)** years from **06/09/2025 to 05/09/2027** or from the date of availing of the leave (Not later than 07 days). During this period **Bushra-E-Jannat**, Lecturer of the same department will look after the duties of **Refaya Mahmuda**. 12% of the salary should be deposited in the Accounts No: STD-367 Pubali Bank PLC, Shahbagh Branch of the University per month during leave period to maintain the continuity of seniority of your employment as per the Lien Leave rules.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

(Dr. Abu Md. Ahsan Firoz)

Deputy Registrar.

No: BMU/2025/ 12608 / 1(14)

Date : 07/09/2025

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of K.S.A. in Bangladesh.
2. The High Commission/Embassy of Bangladesh in K.S.A.
3. Director General, Immigration and Passport, Dhaka.
4. Dean, Faculty of Graduate Nursing, Bangladesh Medical University, Dhaka.
5. Director (Hospital), Bangladesh Medical University, Dhaka.
6. **Director (Finance & Accounts), BMU, Dhaka. (To take necessary action)**
7. **Refaya Mahmuda**, Teaching Assistant, Department of Graduate Nursing, BMU.
8. **Bushra-E-Jannat**, Lecturer, Department of Graduate Nursing, BMU.
9. PS to Vice - Chancellor/P.S to Pro-VC (Academic)/PS to Pro-VC (Admin)/ PS to Pro-VC (Research & Development)/ P.S to Treasurer, Bangladesh Medical University, Dhaka.
10. Immigration Officer/Passport Officer Hazrat Shahjalal International Airport Dhaka /any other port authority.
11. P.O to Registrar, Bangladesh Medical University, Dhaka.
12. P.A to Proctor, Bangladesh Medical University, Dhaka.
13. University website -www.bmu.ac.bd
14. Office Copy.

Deputy Registrar.