



বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয় Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BMU/2025/13061

Date: 15/09/2025

Office Order

Dr. Farzana Sharmin, Associate Professor, Department of Obstetrics & Gynaecology of this university has been granted Ex-Bangladesh leave to attend the "**International Federation of Gynecology and Obstetrics (FIGO)**" to be held in Cape Town and to meet of her daughter in South Africa. For this reason, she has been granted earned leave for 16 (Sixteen) days from 04/10/2025 to 19/10/2025. During this period Dr. Sharmeen Mahmood, Associate Professor of the same department will look after the duties of Dr. Farzana Sharmin.

The University or the Government of Bangladesh will not bear any financial liabilities either in local or in foreign currency for this purpose.

By order

(Dr. Md. Delwar Hossain)
Additional Registrar-1

No. BMU/2025/13061 (14)

Date: 15/09/2025

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of South Africa in Bangladesh.
2. The High Commission/Embassy of Bangladesh in South Africa.
3. Director General, Passport & Immigration, Dhaka.
4. Director General/Consular Welfare, Ministry of Foreign Affairs, Govt. of Bangladesh, Segun Bagicha, Dhaka.
5. Chairman, Department of Obstetrics & Gynaecology, BMU, Dhaka.
6. Director (Finance)/ Director (Hospital)/(IT), BMU, Dhaka.
7. Director, Passport & Immigration, Hazrat Shahjalal International Airport, Dhaka.
8. **Dr. Farzana Sharmin**, Associate Professor, Department of Obstetrics & Gynaecology, BMU, Dhaka **with the direction to submit departure/arrival report in due time through proper channel.**
9. Dr. Sharmeen Mahmood, Associate Professor, Department of Obstetrics & Gynaecology, BMU, Dhaka.
10. PS to Vice Chancellor, BMU, Dhaka.
11. PS to Pro Vice Chancellor (Academic)/ (Administration)/ (Research & Development)/ Treasurer, BMU, Dhaka.
12. PO to Registrar, BMU, Dhaka.
13. BMU Web: www.bmu.ac.bd
14. Office Copy.

Additional Registrar-1

Atiqul