



বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয় Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No: BMU/2025/ 11865

Date: 20/08/2025

Office Order

Shraboni Roy, Teaching Assistant, Department of Graduate Nursing of this University is hereby permitted to leave the Country for **through VFS to submit her visa application for processing Portugal visa at the Portuguese embassy in Delhi, India**. She has been granted earned leave for **11 (Eleven)** days from **18/08/2025 to 28/08/2025** or from the date of availing of the leave (Not later than 07 days). During this period **Refaya Mahmuda**, Teaching Assistant of the same department will look after the duties of **Shraboni Roy**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order

(Dr. Abu Md. Ahsan Firoz)

Deputy Registrar.

No: BMU/2025/ 11865/1(14)

Date: 20/08/2025

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of India in Bangladesh.
2. The High Commission/Embassy of Bangladesh in India.
3. Director General, Immigration and Passport, Dhaka.
4. **Chairman**, Department of Graduate Nursing, Bangladesh Medical University, Dhaka.
5. Director (Hospital), Bangladesh Medical University, Dhaka.
6. Director (Finance & Accounts), Bangladesh Medical University, Dhaka.
7. **Shraboni Roy**, Teaching Assistant, Department of Graduate Nursing, BMU, Dhaka.
8. **Refaya Mahmuda**, Teaching Assistant, Department of Graduate Nursing, BMU, Dhaka.
9. PS to Vice - Chancellor /P.S to Pro-VC (Research & Development)/ PS to Pro-VC (Admin)/ PS to Pro-VC (Academic) / P.S to Treasurer, Bangladesh Medical University, Dhaka.
10. Immigration Officer/Passport Officer Hazart Shahjalal International Airport Dhaka /any other port authority.
11. P.O to Registrar, Bangladesh Medical University, Dhaka.
12. P.A to Proctor, Bangladesh Medical University, Dhaka.
13. University website -www.bmu.ac.bd
14. Office Copy.

Deputy Registrar.