



বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয় Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No: BMU/2025/14802

Date : 08/10/2025

Office Order

Sabrina Momota Saima, Teaching Assistant, Department of Graduate Nursing, Bangladesh Medical University is hereby permitted to leave the Country for Personal tour & Exam purpose in Malaysia. She has been granted earned leave for 05 (five) days **from 15/11/2025 to 19/11/2025**. During this period Ms. Tumpa Gharami, Lecturer of the same department will look after the duties of **Sabrina Momota Saima**.

The University or the Government of Bangladesh will not bear any financial liability either in local or in foreign currency for this purpose.

By order,

(Dr. A.K.M. Kabir Ahmed)
Deputy Registrar-1

No: BMU/2025/14802/1(13)

Date : 08/10/2025

Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of Malaysia in Bangladesh.
2. The High Commission/Embassy of Bangladesh in Malaysia.
3. Director General, Immigration and Passport, Dhaka.
4. Dean, Faculty of Nursing, BMU, Dhaka.
5. Chairman, Department of Graduate Nursing, BMU, Dhaka.
6. Director (Finance & Accounts/Hospital), BMU, Dhaka.
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. **Sabrina Momota Saima, Lecturer, Department of Graduate Nursing, BMU, Dhaka with the direction to submit his/her departure/arrival report in due time through proper channel.**
9. Ms. Tumpa Gharami, Lecturer, Department of Graduate Nursing, BMU, Dhaka.
10. PS to Pro-Vice Chancellor (Academic/Admin/Research & Development), BMU, Dhaka.
11. Immigration Officer/Passport Officer, Hazrat Shahjalal International Airport, Dhaka/Any other port authority.
12. P O to Registrar, BMU, Dhaka.
13. University website - www.bmu.edu.bd.

Deputy Registrar-1